



Residential Window Replacement or Installation Permit Application

City of Maple Grove

Fax 763-494-6417 Phone 763-494-6060

12800 Arbor Lakes Pkwy, P.O. Box 1180

Maple Grove, MN 55311

Applicable Code: 2007 Minnesota Residential Code

For Office Use Only

Permit # _____

Permit Cost _____

Date Received _____

Job Site Address: _____ **Unit #:** _____

PROPERTY OWNER

Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____ **Phone #:** _____

CONTRACTOR

Company Name: _____

License #: _____ **Exp. Date:** _____ **Contact Person:** _____

Lead Certification#: _____ **Exp. Date:** _____

Address: _____ **Contact Phone #:** _____

City: _____ **State:** _____ **Zip:** _____ **Office Phone #:** _____

PERMIT TYPE

Window Replacement/Installation-\$80/Dwelling Unit (Attached form must be completed).

Anticipated completion date: _____

Brief description of work: _____

PRINCIPAL USE

Single Family

Two-Family

Town House

Estimated Value of Work Performed \$ _____

I hereby apply for a building permit and acknowledge that the information above is complete and accurate. I understand that this is not a permit and work is not to start without a permit. I understand that the permit will expire and become null and void if the work does not begin within 180 days or is suspended at any time for 180 days. I acknowledge that I am responsible to call for all required inspections and insuring that all work will be done in compliance with the ordinances of the City of Maple Grove and the laws of the State of Minnesota.

Signature _____ **Date** _____

**WE ACCEPT MASTERCARD, VISA, AND DISCOVER
FOR PERMIT FEES TOTALING LESS THAN \$1000**

This information will be destroyed after the permit has been processed.

Under Minnesota law the information provided on this application is considered public and is available to anyone, except for the following:

The information regarding your credit card is private and will be provided only to you and to those people necessary to process your payment. This includes city employees who process your payment and employees of applicable financial institutions. You are not required to provide your credit card information if you want to pay by another method. However, if you choose to pay by credit card you must provide your credit card information to pay the appropriate fee. Otherwise, your application will not be processed.

To Pay By Credit Card MasterCard Visa or Discover	Name as it appears on card: _____
	Type of Credit Card: € Visa € MasterCard € Discover
	Expiration Date: ____/____/____
	Account Number: _____
	Signature: _____ Date: _____
	Billing Address: _____
	City: _____ State: _____ Zip Code _____

***Notice: Faxed applications will not be processed
without payment by credit card***



**WINDOW INSTALL
CHECKLIST FOR
SAFETY GLAZING**
PERMIT APPLICATION ADDENDUM

DATE: _____

ADDRESS: _____

HOME OWNER: _____

PERMIT APPLICANT: _____

ANSWER "YES" OR "NO" TO EACH QUESTION	Yes	No
A. Are any of the windows being replaced within 24 inches of any door? If you check "Yes", consult the Minnesota Residential Code for requirements.		
B. Are any windows within an enclosure of or adjacent to a bathtub or shower? If you check "Yes", consult the Minnesota Residential Code for requirements.		
C. Are any of the windows in B above less than 60 inches above the standing or walking surface? If you check "Yes", consult the Minnesota Residential Code for requirements.		
D. Do any of the windows meet <u>all</u> of the following: any single pane of glass more than 9 square feet in area; bottom edge of glass is less than 18 inches above the floor; the top edge of the glass is more than 36 inches above the floor; and glass is within 36 inches of a walking surface? If you check "Yes", consult the Minnesota Residential Code for requirements.		
E. Do any of the windows enclose a swimming pool or hot tub? If you check "Yes", consult the Minnesota Residential Code for requirements.		
F. Are any of the windows within 34 inches vertically of a ramp, stairway, or landing? If you check "Yes", consult the Minnesota Residential Code for requirements.		
G. Are any windows within 60 inches of the bottom tread of a stairway? If you check "Yes", consult the Minnesota Residential Code for requirements.		

If you checked "yes" to any of the above, safety glazing (tempered or laminated) may be required in those windows. Access to the interior of the dwelling may be required for the final inspection to verify safety glazing is in the appropriate locations.

LOCATION OF REPLACEMENT WINDOWS

DATE: _____

ADDRESS: _____



**LEFT (AS SEEN
FROM STREET)**

2nd Floor

1st Floor

FRONT

2nd Floor

1st Floor

**RIGHT (AS SEEN
FROM STREET)**

2nd Floor

1st Floor

REAR

2nd Floor

1st Floor

Walk out

TOTAL NUMBER OF WINDOWS REPLACED _____ (Mark approximate location above)

ARE ANY REPLACEMENT WINDOWS BEING INSTALLED IN A BEDROOM? ____YES ____NO INDICATE ABOVE.

IF YES, TYPE OF CURRENT BEDROOM WINDOWS (CASEMENT, DOUBLE HUNG, ETC) _____

TYPE OF NEW BEDROOM WINDOWS (CASEMENT, DOUBLE HUNG, ETC) _____ **IF YOU ARE REPLACING BEDROOM WINDOWS THAT ARE A DIFFERENT STYLE THAN THE ORIGINAL, THE NEW WINDOWS MUST MEET EGRESS REQUIREMENTS.**

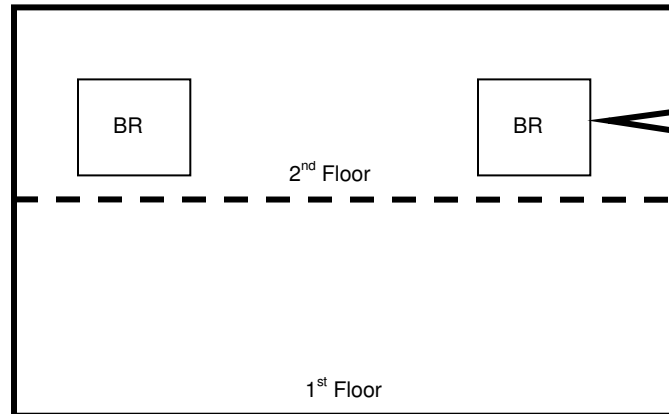
IF REPLACING BEDROOM WINDOWS WITH THE SAME STYLE, WILL THE REPLACEMENT WINDOWS BE THE LARGEST STANDARD WINDOW FITTING THE EXISTING FRAME OR ROUGH OPENING? ____YES ____NO

LOCATION OF REPLACEMENT WINDOWS *(Example)*

DATE: July 5, 2010

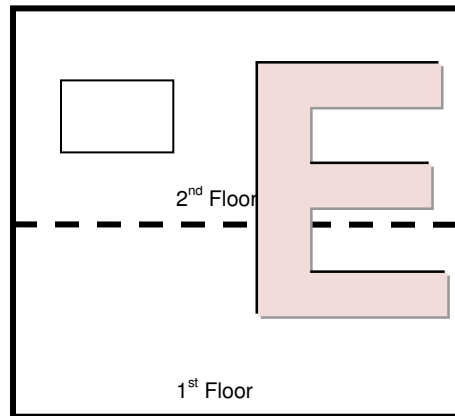
ADDRESS: 123 Oak Street

FRONT

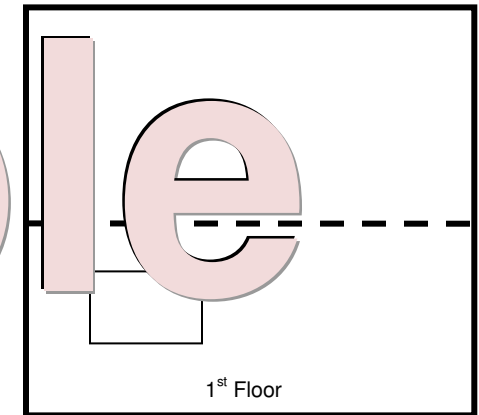


Indicate location of each window and if window serves a bedroom (locations need only be approximate)

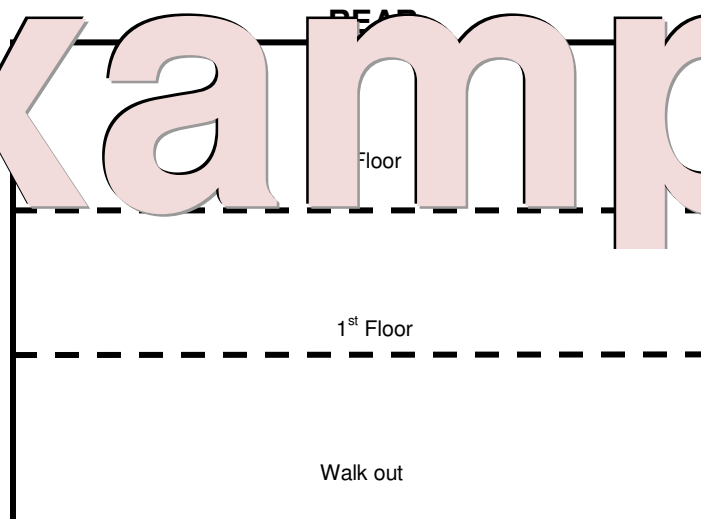
LEFT (AS SEEN FROM STREET)



RIGHT (AS SEEN FROM STREET)



REAR



TOTAL NUMBER OF WINDOWS REPLACED 4 (Mark approximate location above)

ARE ANY REPLACEMENT WINDOWS BEING INSTALLED IN A BEDROOM? x YES NO INDICATE ABOVE.

IF YES, CURRENT OPERATING STYLE OF BEDROOM WINDOWS (CASEMENT, DOUBLE HUNG, ETC) CASEMENT

OPERATING STYLE OF NEW BEDROOM WINDOWS (CASEMENT, DOUBLE HUNG, ETC) CASEMENT

IF YOU ARE REPLACING BEDROOM WINDOWS THAT ARE A DIFFERENT OPERATING STYLE THAN THE ORIGINAL, THE NEW WINDOWS MUST MEET EGRESS REQUIREMENTS.

IF MAINTAINING CURRENT OPERATING STYLE, WILL BEDROOM REPLACEMENT WINDOWS BE THE LARGEST STANDARD WINDOW FITTING THE EXISTING FRAME OR ROUGH OPENING? x YES NO